

*January 2017*

This policy applies to all members of the committee, all ordinary society members, all volunteers and participants of activities organised by Bolton Archaeology and Egyptology Society and anyone working on behalf of Bolton Archaeology and Egyptology Society.

### **The purpose of this policy:**

- to protect children and young people who are involved in Bolton Archaeology and Egyptology Society activities. This includes the children of adults who use our services;
- to provide committee members, society members and volunteers with the overarching principles that guide our approach to safeguarding and child protection;

Bolton Archaeology and Egyptology Society believes that a child or young person should never experience abuse of any kind. We have a responsibility to promote the welfare of all children and young people and to keep them safe. We are committed to practice in a way that protects them.

### **Legal Framework**

**This policy has been drawn up on the basis of law and guidance that seeks to protect children, namely:**

- Children Act 1989
- United Convention of the Rights of the Child 1991
- Data Protection Act 1998
- Human Rights Act 1998
- Sexual Offences Act 2003
- Children Act 2004
- Safeguarding Vulnerable Groups Act 2006
- Protection of Freedoms Act 2012
- Children and Families Act 2014
- Special educational needs and disability (SEND) code of practice: 0-25 years; HM Government 2014

- Information sharing: Advice for practitioners providing safeguarding services to children, young people, parents and carers: HM Government 2015
- Working together to safeguarding children: HM Government 2015

**This policy should be read alongside our policies and procedures on:**

- Vulnerable Persons Safeguarding Policy
- Health and Safety Policy
- Standard Risk Assessment
- Code of Conduct

**We recognise that:**

- the welfare of the child is paramount.
- all children, regardless of age, disability, gender, racial heritage, religious belief, sexual orientation or identity, have a right to equal protection from all types of harm or abuse
- some children are additionally vulnerable because of the impact of previous experiences, their level of dependency, communication needs or other issues
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare.

**We will seek to keep children and young people safe by:**

- valuing them, listening to and respecting them
- appointing a Designated Safeguarding Officer (DSO) for children and young people and a deputy
- adopting child protection and safeguarding practices through procedures and a code of conduct for a members of the society and volunteers
- ensuring that no member of the society is alone with any young person, excepting the parents or legal guardians of that young person
- ensuring that all society activities are governed by appropriate risk assessments and health and safety procedures

**Contact details**

***Designated Safeguarding Officer (DSO)***

Name Ian Trumble

Phone/email [07973424589](tel:07973424589)/[chair@boltonaes.co.uk](mailto:chair@boltonaes.co.uk)

**Deputy DSO**

Name Laura Murray

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**CEOP**

[www.ceop.police.uk](http://www.ceop.police.uk)

**NSPCC Helpline**

0808 800 5000

We are committed to reviewing our policy and good practice annually.

This policy was last reviewed on: January 2017